

## **Company Overview:**

**GalaxE.Solutions®, Inc. (GalaxE)**, is an industry leader in designing and deploying business processes and supporting systems that enable clients to transact and share information across internal networks and the Internet, targeting business results, competitiveness and efficiency. With state-of-the-art delivery centers in Detroit, MI, Somerset, NJ, Bangalore, India and Toronto, Canada, GalaxE leverages its expertise in professional technology, staffing and managed services to deliver quality solutions for the most demanding business and user requirements.

**Galaxy Systems**, Inc. is a national IT professional services firm, established in 1990, that offers a full suite of services to Fortune 1000 companies. Galaxy is headquartered in Somerset, NJ with regional offices in New York City, Bangalore, India, Michigan, and Canada. Galaxy's reputation for rapid delivery of quality technical expertise and IT solutions has earned it preferred vendor status with high profile clients in the financial, pharmaceutical, retail, and communications sectors, as well as many emerging technology companies.

**Job Title**                    **Network Administrator**

**Location**                    United States – Somerset – New Jersey

**Position Type**            Full-time

**Job Description**        The Network Administrator will have primary overnight responsibility for support of the Enterprise Network. Additionally responsible for the Enterprise MS Exchange, SharePoint and VMware ESX environments, including research, testing and installation of operating system and/or application upgrades, maintenance, security and other patches. This individual will also share responsibility for the operation, configuration, and setup of network computers, servers, and related equipment, as well as provide end user service and support. The Network Administrator will design, develop, integrate, and verify hardware and system level solutions, GalaxE networks, and components that interface and interact with other client and/or third party networks and components.

**Qualifications**        Thorough understanding of:  
Juniper Firewalls, network design and troubleshooting, routers and routing, network scanning, networking technologies including; TCP/IP, VPN, and AD, PC hardware, software and data communications networking, Windows XP/7 and Server 2003/2008, Exchange 2003 and 2007, VMware ESX and SharePoint.

Desired Skills:

- Blackberry Enterprise Server
- Experience with anti-virus / malware / spyware solutions
- Familiarity with office telephone systems / PBXs
- Experience in participating in Incident Response teams, Disaster Recovery and Business Continuity Planning a plus
- Familiarity with SQL, Citrix a plus
- CCNA a plus

**Responsibilities** Primary overnight support of enterprise network. Support for enterprise MS Exchange, SharePoint and VMware ESX environments for the purposes of OS and application upgrades and patches. Designs, develops and integrates hardware and system level solutions that interface and interact with other systems and third party components. Evaluates equipment performance and troubleshoots equipment failures. Operates with limited supervision while serving as a mentor to less experienced personnel. Troubleshoot and resolve computer hardware and software issues. Setup new computers with proper configuration and applications as required. Perform maintenance/upgrades on network servers, workstations, and peripherals. Documentation of network operational status, maintenance and repairs. Provide technical support to users on Windows XP and MS-Office applications. Identify network hardware and/or software upgrades for improved functionality. Implements standards and guidelines. Respond to offshore support requirements as needed. Keeps informed of emerging technologies. Other tasks as deemed appropriate by management.

**Contact** Respond with formatted resume, location, work authorization status, and salary requirements for immediate consideration.  
[ctowner@galaxysi.com](mailto:ctowner@galaxysi.com)

**Galaxy is an Equal Opportunity Employer (EOE).**

<http://www.galaxysi.com/> & <http://www.galaxesolutions.com/>